

NOTICES OF SUBSTANTIVE POLICY STATEMENTS

The Administrative Procedure Act requires the publication of substantive policy statements issued by agencies (A.R.S. § 41101(B)(14)). Substantive Policy Statements are written expressions which inform the general public of an agency's current approach to rule or regulation practice substantive policy statement does not include internal procedural documents which may only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties in accordance with A.R.S. Title 41.

NOTICE OF SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF LIQUOR LICENSES AND CONTROL

1. **Subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
Liquor License Training: Requirements and Course Outline for License Applicants and Managers
Compliance No. 3
2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
November 6, 1997
3. **Summary of the contents of the substantive policy statement:**
The contents of this policy statement outline the requirements established by the Department for Liquor License training courses for applicants.
4. **A statement as to whether the substantive policy statement is a new statement or a revision:**
This substantive policy statement is a revised document as of November 6, 1997, of Substantive Policy Statement, Compliance No. 2.
5. **The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Address: Compliance Division
800 West Washington, Fifth Floor
Phoenix, Arizona 85007
Telephone: (602) 542-9043
6. **Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**
A copy of the substantive policy statement can be obtained for a fee of 10¢ per policy statement at the Arizona Department of Liquor Licenses and Control at the location listed in question #5.